**CMA Tuition Assistance Program (TAP)**

**Our Schools Mission**: As members of a community of children, parents and staff, rooted in the Montessori Philosophy, our students will develop into self-motivated, self-disciplined, active, independent learners possessing positive values to last a lifetime.

* Financial aid is one way in which we support families drawn to the mission of the school.
* Our school provides financial aid on a need basis.
* Our school determines need through a process that is equitable for all applicants.
* Our school does not manipulate that process to the advantage of one applicant over another.
* Our school does not use financial aid to compete with other private schools.

**Eligibility for the Tuition Assistance Program (TAP)**

* To be eligible for CMA TAP, the student's tuition or financial account must be in good standing.
* Tuition assistance will be based on family’s financial need as determined by *FACTS Grant & Aid Assessment*.Families apply online to FACTS and provide financial information and documentation directly to this company for verification and analysis. Only completed applications and FACTS submission received by April 15th will be considered.
* Priority will be given to students based on the following factors:
  + Financial need as reported by FACTS Grant & Aid Assessment
  + Number of years the family/ student has attended CMA
  + Educational level with priority based on enrollment data

**Applying for the Tuition Assistance Program (TAP)**

If you are applying for CMA’s Tuition Assistance Program (TAP), the following steps **must be completed** to be considered for tuition assistance:

1. Sign and submit your **Enrollment Contract(s)** and **$300 deposit** (per contract). **Be sure to check the box** at the bottom of the front page of your Enrollment Contract stating *“I/We am/are applying for tuition assistance**(additional paperwork required”).* Please check this box on all copies of the contract.
2. Complete and submit the **CMA Tuition Assistance Form** (one form per child). This form can be downloaded from: [www.centralmontessoriacademy.com/enroll/tuition-assistance](http://www.centralmontessoriacademy.com/enroll/tuition-assistance)/
3. Complete application process and financial need analysis through **FACTS Grant & Aid Assessment** ([**https://online.factsmgt.com/signin/3XFS2**](https://online.factsmgt.com/signin/3XFS2)). *FACTS* is a third-party financial reviewer. All information required by *FACTS* is due by **April 15th**.

**CMA Tuition Assistance Form**

**Complete the following information and submit this paperwork with your Enrollment Contract**

**Student Information:**

Name:

Birth Date: Grade Level child is entering:

Number of Years the student has attended CMA:

Number of Years the family has been a part of CMA (include alumni or other children who attended):

**Parent Information:**

Name:

Address:

Phone: Email

Relationship to student:

**Parent Information:**

Name:

Address:

Phone: Email:

Relationship to student:

-Do you currently get tuition support from another source to attend CMA? (example: Parent/ Grandparent support, State scholarship, EdChoice, Autism, etc.)

-What do you value about Central Montessori Academy and why do you want your child to continue to be part of this school community?

-Did you have a change in your families’ financial situation that made you want to apply for Tuition Assistance?